



CONVERSION TIMELINE

For questions or assistance contact:

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 **GotSport CONVERSION TIMELINE****PHASE ONE**

Club Management Overview Training for All Clubs

PHASE TWO

Club Registration Setup and Opening for 2021/2022

PHASE THREE

Team Setup, Rostering, and Submission to the State

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PHASE ONE – BEGINS FEBRUARY 20

Club Management Overview Training for All Clubs

CLUBS:

- Introduction to the new platform
- All clubs attend mandatory webinar training session
- Full Access Users can obtain their login credentials from Indiana Soccer
- Full Access Users can add additional administrator access
- Setup individual 1 on 1 training sessions with ISA (beginning March 1)
- Work on basic club information (access, addresses, venues, etc.)

INDIANA SOCCER:

- Verify/Setup basic club account information
 - Identify and setup main administrator access
 - Club address and GPS coordinates
 - Club venues and GPS coordinates
 - Club permissions and process settings

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PHASE TWO – BEGINS APRIL 1

Club Registration Setup and Opening for 2021/2022

CLUBS:

- Training and assistance to setup participant registration programs (players, coaches, etc.)
- How to check player documents
- How to manage risk management (Background checks, SafeSport, CDC) for coaches, managers, club staff

INDIANA SOCCER:

- Hosts group training sessions (topics, dates & times TBA)
- Continues 1 on 1 training sessions as requested

GOTSPORT:

- Assists with club training
 - Starts matching player/coach/manager credentials and transferring verifications from Gotsoccer to GotSport
- Transition club payment/bank gateway data from Gotsoccer to GotSport

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PHASE THREE – BEGINS JUNE 1

Team Setup, Submit to the State, Rosters Building

CLUBS:

- How to setup teams, assign coaches, assign managers
- How to apply teams to events (league, tournaments)
- How to upload player data if collected in another platform

INDIANA SOCCER:

- Hosts group training sessions (topics, dates & times TBA)
- Continues 1 on 1 training sessions as requested

GOTSPORT:

- Continues matching player/coach/manager credentials and transferring verifications from Gotsoccer to GotSport
- Continues to assist with club training

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GENERAL INFORMATION:

CLUBS:

- Please be patient while we work through this training process
- For clubs who use Gotsport as their registration platform for online player data collection/registration, we will make sure you have training prior to setting up for 2021-2022 tryouts/registration.

INDIANA SOCCER:

- A link to sign up for training will be sent to the club administrator on file with ISA
- If we don't know the answer, we will get it for you

GOTSPORT:

- Available to assist with club training. The link to schedule training directly with Gotsport will be distributed to the main club administrators.

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FINAL WORDS:

The Indiana Soccer Staff is fully aware that many of you are volunteers and that this transition may seem overwhelming. Please know this:



Indiana Soccer will not let any club fail in this transition process. We are here to assist with every step to make this transition smooth.

You are not "bugging us" when you reach out for help. :)