



Indiana Youth Soccer

Indiana Soccer League Charter

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Indiana Youth Soccer Indiana Soccer League Charter

PURPOSE:

Indiana Youth Soccer hereby creates and charters the Indiana Soccer League (ISL). The purpose of this league is to provide the best possible competitive environment between the highest level of teams in Indiana. The league will also increase the opportunities for the education and development of players, coaches, referees and spectators. This league will provide an administrative structure and grant the authority and responsibility herein described.

1. GENERAL ORGANIZATION

1.1 Authority of the Indiana Youth Soccer Board of Directors

The Indiana Youth Soccer Board of Directors makes the following findings as to its authority to create the Indiana Soccer League

1.1.1 Authority of the Indiana Youth Soccer Board of Directors

Article 6 of The Indiana Youth Soccer Bylaws vests all authority to the Indiana Youth Soccer Board of Directors.

1.1.2 Authority of Indiana Youth Soccer Board of Directors to Administer Leagues

Article 5 of the Indiana Youth Soccer Bylaws grants the authority to the Board of Directors to approve all leagues.

1.1.3 Authority of the Board of Directors to Administer Programs

Article 6.1 of the Indiana Youth Soccer Bylaws gives the Board of Directors the responsibility for developing activities for Indiana Youth Soccer.

1.1.4 Authority of the Indiana Youth Soccer Executive Director

Article 6.1 of the Indiana Youth Soccer Bylaws provides that the State Board of Directors may delegate responsibility to the Executive Director for day-to-day operations. On April 16, 2005, the Indiana Youth Soccer Board of Directors delegated the management of the Indiana Soccer League to the Executive Director.

1.1.5 Creation of the Advisory Council

On April 16, 2005, Board of Directors gave responsibility to the Executive Director to create committees and advisory groups as necessary.

1.1.6 Authority of the Indiana State League Advisory Council

The position of the Indiana Soccer League Advisory Council is created by action of the Executive Director in consultation with the Indiana Youth Soccer Board of Directors.

1.2 Members of the Indiana Soccer League Advisory Council

1.2.1 The ISL Commissioner as Chairperson

The ISL Commissioner will serve as the Chairperson of the Advisory Council.

1.2.2 The ISL Advisory Council At-Large Members

The ISL Advisory Council At-Large Members will be appointed by the ISL Commissioner in consultation with the Indiana Youth Soccer Executive Director.

1.2.3 The ISL Advisory Council At-Large Members' Qualifications

The Advisory Council At-Large Members should have the background, training and/or experience to serve the members of the ISL. The At-Large Members will represent the interest of all players and clubs with respect to age, gender and level of play.

1.2.4 Size of the ISL Advisory Council

This ISL Advisory Council will consist of up to ten (10) members.

1.2.5 The At-Large Members of the Council shall include:

Coaches (3) with regional representation

Administrators (3) with regional representation

Indiana Youth Soccer Technical Committee (1)

SYRA or his/her designee (1)

The Indiana Youth Soccer Executive Director

1.2.6 Advisory Council At-Large Member Length of Appointment

At-Large Council Members will serve to assist the League Commissioner. The Executive Director serves as a permanent member of the Advisory Council. Initially three (3) members will serve a one year term and four (4) will serve a two year term. After this rotation is established, each Council Member appointed thereafter will be asked to serve a two year term. Advisory Members may serve more than one term.

2. RELATIONSHIP BETWEEN THE INDIANA SOCCER LEAGUE AND INDIANA YOUTH SOCCER

2.1 Control

The ISL Advisory Council establishes the rules, policies, and procedures. The Commissioner manages the day- to- day operations of the ISL. The League Commissioner reports to the Executive Director. The Executive Director reports to the Indiana Youth Soccer Board of Directors.

2.2 Statement of Intent

It is the intent of the Indiana Youth Soccer Board of Directors to allow the League Commissioner and the Advisory Council as much independence as possible to:

2.2.1 Develop league rules, policies, and procedures

2.2.2 Organize and manage the league

2.2.3 Expand the league

2.3 Final Authority

The Indiana Youth Soccer Board of Directors recognizes that is vital that coaches, players, referees, teams, clubs, and parents view the Commissioner and/or the Advisory Council as the final authority whose decisions will not be set aside except on rare occasions involving exceptional circumstances.

2.4 Oversight

The Indiana Youth Soccer Board of Directors recognizes its obligation to exercise oversight in the area of budget, finances, the overall direction of the league and to ensure that the Commissioner and the Advisory Council are faithfully discharging their duties.

2.5 Timely Communications

The Commissioner and Advisory Council have a duty to provide the Indiana Youth Soccer Board of Directors information on league finances, operations, problems, success, future plans, upcoming meeting dates and agenda items, as well as proposed amendments to league rules and policies and other information as requested by the Board of Directors.

3. LEAGUE COMMISSIONER

3.1 General Responsibilities

A League Commissioner will be hired under the provisions of this Charter. The League Commissioner will be the chief executive officer of the league. He or she will be responsible for making sure that all of the duties assigned to the Commissioner by this Charter are duly performed. The Commissioner will faithfully perform all duties detailed in his/her job description and all tasks assigned by the Indiana Youth Soccer Executive Director.

3.2 Advisory Council Chairperson

The League Commissioner will be the Chairperson of the Advisory Council. He/she will preside at Advisory Council meetings, sign all documents on behalf of the Advisory Council, represent the Advisory Council and will supervise the work of the League Advisory Council.

3.3 Chain of Command

All league volunteers, committees, employees and others accountable to the ISL will report to the League Commissioner. The League Commissioner will report to the Indiana Youth Soccer Executive Director.

3.4 Job Description & Compensation

Before a League Commissioner is hired, the Indiana Youth Soccer Executive Director must establish a detailed job description and compensation package for the position. The job description and compensation package must also be approved by the Indiana Youth Soccer Board of Directors.

3.5 Hiring Procedure

The Indiana Youth Soccer Executive Director will solicit applications for the position of League Commissioner. The position will be posted for a minimum of seven (7) days. The Executive Director will review the applications and will make an offer of employment to the successful applicant.

4. ISL ADVISORY COUNCIL

4.1 General Responsibilities

In addition to the specific responsibilities detailed in other sections of this Charter, the ISL Advisory Council will be vested with the responsibility to assist and advise the Commissioner to plan, develop, manage, regulate, supervise, administer and conduct the ISL.

4.2 Advisory Council Meetings

4.2.1 Regular Meetings

The Advisory Council shall hold regular monthly meetings. Members of the Advisory Council may attend the meetings in person, by teleconference or web conference. The Commissioner will communicate the date, time and place of these meetings. An agenda must be provided to Advisory Council members at least three days before the meeting.

4.2.2 Special Meetings

Meetings for a special purpose may be called by the Commissioner or upon request of three (3) Advisory Council members. A minimum of twenty four (24) hour notice shall be given and this notice shall state the purpose.

4.2.3 Voting by Advisory Council Members.

Each member will have one vote on the Advisory Council.

4.2.4 Quorum

A quorum, consisting of the majority of the Advisory Council, must be present at all times during Council meetings in order to conduct official business. The Commissioner is not considered when determining a quorum.

4.2.5 Written Consents In Lieu of Meetings

Any action required or permitted to be taken at any meeting of the Advisory Council may be taken without a meeting if, prior to such action, a written consent thereto is signed by a majority of the members of the Advisory Council (either on a single document or in counterparts), and such written consent is filed with the minutes of the proceedings of the Advisory Council.

4.2.6 Meeting Minutes

Minutes of all meetings shall be maintained. A synopsis of the Advisory Council discussions and decisions will be communicated within three (3) business days of all meetings. Approved minutes will be posted on the league website.

4.2.7 Informal Decisions

The Advisory Council may work by telephone, email or in some other manner to reach a consensus on some matter of policy that must be resolved quickly. The decision by consensus will be placed on the agenda for the next formal meeting for ratification.

4.2.8 League Rules, Policies and Procedures

League rules, policies and procedures approved by the Advisory Council do not need to be approved by Indiana Youth Soccer to take effect. The Advisory Council will have authority, subject to the provisions of this Charter, to establish, implement, review and change all league rules, policies and procedures necessary for the administration and growth of the ISL. The Advisory Council must communicate all proposed amendments to the membership at least fourteen (14) days prior to the scheduled Advisory Council meeting for which such amendments will be considered.

4.3 Amendment Proposals from the Membership

All proposed amendments to league rules, policies and procedures must be in writing thirty (30) days prior to a scheduled Advisory Council meeting. The Advisory Council must communicate all proposed amendments to the membership at least fourteen (14) days prior to the scheduled Advisory Council meeting for which such amendments will be considered.

4.4 Effective Date of Approved Amendment

Amendments approved by the Advisory Council will take effect on the effective date noted on the approved amendment.

4.5 Objection to an Approved Amendment

Whenever five (5) members of the Advisory Council file with the Commissioner a written objection to an approved amendment, it will not take effect until after the next regular or special meeting of the Advisory Council. Objections must be received within three (3) days of the amendment approval. If the Commissioner determines that the amendment is essential to the operation of the league, the amendment will take effect, subject to review by the Advisory Council at its next regular or special meeting.

5. OPERATION OF THE LEAGUE

The League Commissioner and the Advisory Council may create such positions as necessary for the successful operation of the League.

5.1 Creation of Volunteer Administrative Positions

The Commissioner, in consultation with the Advisory Council, is authorized to create and define various volunteer administrative positions. The Commissioner may appoint volunteers to fill those positions and to supervise the work of those volunteers.

5.2 Creation of Committees

The Commissioner, in consultation with the Advisory Council, is authorized to create various technical, advisory and other specialized committees on either a permanent or ad hoc basis to assist and advise the Commissioner.

5.3 Establishment of Paid Staff Positions

The Commissioner may recommend paid league staff positions to the Executive Director. The Indiana Youth Soccer Board of Directors must approve all job descriptions and salary ranges. Upon approval, the Commissioner may hire people to fill those positions pursuant to the provisions of this Charter. The Advisory Council may make recommendations to the Commissioner regarding league staffing needs and requirements.

5.4 League Fees

The Advisory Council will establish all fees.

5.5 Non-Fee Revenue

The Commissioner, in consultation with the Executive Director, is authorized to solicit league sponsors, raise money, and accept donations.

5.6 Financial Matters

5.6.1 Budget

At a time to be determined by the Executive Director, the Commissioner will present to the Executive Director a proposed annual budget for review and approval. The Executive Director will then submit the League budget proposal to the Indiana Youth Soccer finance committee and Board of Directors.

5.6.2 Accounting

All league revenue will be submitted to the Commissioner, or his/her designee, for deposit in an appropriate account. All league expenses will be paid pursuant to procedures established by the Executive Director and Indiana Youth Soccer financial procedures.

5.6.3 Financial Reports

The Commissioner will present a monthly financial report to the Executive Director and Advisory Council. The Executive Director will forward the report to the Finance Committee and the Board of Directors. An annual report will be submitted by the Commissioner to the membership in the Indiana Youth Soccer book of reports.

5.7 League Meetings

The League will meet twice annually, prior to each season. The date, time and place shall be determined by the Commissioner and will be communicated to the membership at least 30 days in advance.

5.8 League Reports

The Commissioner will present a report to the membership prior to each season.

5.9 Disputes, Discipline and Appeals.

The Commissioner is authorized to settle disputes which arise in the course of league play. The Commissioner, in accordance with the disciplinary policies and procedures of Indiana Youth Soccer, Region II, U.S. Youth Soccer and U.S. Soccer will investigate and adjudicate all allegations of misconduct by teams, coaches, players or others involved in league activities and will impose an appropriate sanction for any violation found. Appeals of a Commissioner's decision will be made to the Advisory Council in accordance with the appeals policies and procedures of Indiana Youth Soccer, Region II, U.S. Youth Soccer and U.S. Soccer.

6. LEAGUE STRUCTURE AND EXPANSION

6.1 League Structure

6.1.1 Beginning with the fall of 2005, the ISL will consist of at least two (2) divisions for boys and girls in the U13 and U14 age groups. The most competitive ISL teams will be placed in a Premier Division and the other teams will compete in the First Division. Consistent with this requirement, the Advisory Council will have authority to structure the ISL as well as establish and enforce team participation eligibility rules.

6.1.2 Beginning the spring of 2006, a similar format will be implemented for boys and girls in the U15 to U18 age groups.

6.2 League Expansion

6.2.1 By November 1, 2005, the Advisory Council will recommend an expansion plan to the Indiana Youth Soccer membership.

6.2.2 No later than February 15, 2006, the Indiana Youth Soccer Board of Directors will consider the Advisory Council's expansion proposal.

7. OTHER PROVISIONS

7.1 Amendment of Charter

This Charter may be amended, modified or revoked at any time by majority vote of the Indiana Youth Soccer Board of Directors.

7.2 Effective Date

This Charter will become effective the day after it is approved by majority vote of the Indiana Youth Soccer Board of Directors.