



Director of Coaching

This position description describes the duties and responsibilities of the Director of Coaching for the Southern Indiana United Soccer Club. This document also details the qualifications required of the position. The Director of Coaching will manage and lead the coaching staff to achieve organizational and performance objectives related to player and coaching development. This is a part-time position that will report to the Southern Indiana United President or their designee.

Club Vision and Mission

Vision

Southern Indiana United's vision is to become a model soccer club that enables players of all ages and abilities to meet their fullest potential through travel and recreational soccer programs.

Mission

Southern Indiana United's mission is to provide its members with a quality, safe and fun soccer experience that results in a love and respect for the game. We will develop our players, coaches, referees, parents and teams through continuous educational and training opportunities. We will be a dedicated community partner that continues to support the growth of soccer in our community.

Travel Program Administration

- Implement the annual and supplemental tryouts and approve all finalized yearly rosters.
- Determine the appropriate level of league play and tournaments for each team in consultation with the team's coach.
- Create teams, league schedule, and staffing for the winter training
- Oversee the allocation of practice time and field assignments for spring and fall practice schedule as well as indoor rainouts.
- Performs these duties in coordination with the VP-Travel or designee.

Rec Program Administration

- Administer coach training each season.
- Develop and administer development training program (DTP).
- Oversee rec practices as required.
- Performs these duties in coordination with the VP-Rec or their designee.

Coaching Staff Development and Support

- Identify and hire coaches and assistant coach staff with the attributes to be successful
- Participate in succession planning to identify coaches with the attributes to be a Director of Coaching or Assistant Director of Coaching based on the needs of the club
- Mentor, train and retain coaches that develop players based on the club philosophy, enhance the club culture, and retain players

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- Assign coaches to teams based on the coach's strengths, experience, abilities and appropriateness for each age group and player level.
- Work with coaches to find solutions to scheduling conflicts, find suitable substitute coaches when needed, or cover for them
- Conduct coach meetings and coach training sessions
- Encourage and promote professional educational development of the coaching staff
- Responsible for the overall development of the SIU Coaching Philosophy in line with the SIU vision and mission and is responsible for volunteer and staff coach compliance.
- Provide direction and training (as needed) to Rec Soccer coaches and staff.
- Create new initiatives and opportunities between the travel and recreation programs in collaboration with the VP - Select and VP - Rec programs.

Travel Player Development

- Create new initiatives and maintain player development opportunities as needed (ex. tech training, Juggle club, house league, camps)
- Design, implement, manage, and conduct team winter training program from Nov-March
- Develop players directly through initiatives, winter training, and team guest coaching
- Develop players indirectly through coach mentoring and player evaluations provided by staff/volunteers

Rec Player Development

- Create new initiatives and maintain player development opportunities as needed (ex. tech training, Juggle club, house league, camps)
- Develop players indirectly through coach mentoring and player evaluations provided by staff
- Responsible for coordinating a Developmental Training Program.

Information Exchange with Parents and Families

- Provide information to prospective players and their families and determine appropriate team opportunities if they exist.
- Use conflict resolution regarding parental coaching concerns
- Conduct Annual parent education and team meetings
- Hold sessions with Rec Soccer families regarding the opportunities in the travel program.

Technical Education

- Attend Indiana Soccer Association DOC summits
- Attend continuing education programs offered by U.S. Soccer Federation and the National Coaches Association.

Personal Attributes and Skills

- Passion for coaching and developing youth players.
- Strong listening, written and verbal communication skills; able to resolve conflict in a professional manner.
- Effective leadership skills, excellent organizational and time management skills

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- Strong public speaking skills: ability to speak to coaches, parents, or community groups to help promote the club's vision and objectives.
- Demonstrate excellent written and verbal communication skills.
- Motivated to improve personal skills and demonstrating an eagerness to grow and develop.
- Highest level of integrity and respect for all
- Professional appearance and demeanor

Job Requirements and Experience

- “D” coaching license or equivalent certifications/experience required with a demonstratable plan to obtain a “C” or equivalent certification in coordination with the board of directors.
- High School Diploma required with preference given to 2 year or greater college degree
- Experience coaching youth soccer in a club and/or high school soccer setting required. Director or leadership experience in addition to coaching experience is advantageous.
- Must be able to provide proof of ability to work in the United States.
- Experience in developing curriculums and training programs.
- Experience in managing coaches.
- Proficient in Microsoft Office Suite, including Outlook, Word, Excel, PowerPoint, and Calendar

Physical Abilities

The physical demands described here are representative of those that must be met by an individual to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Must be able to freely move about training and match facilities, whether outdoors or indoors, to effectively train coaches and players.
- Must be able to place and pickup training aids. Must be able to push or pull soccer equipment as necessary for practice and game situations.
- Must be able to communicate, both transmit and receive, with club members, staff, coaches, soccer officials or the general public in the execution of position duties.
- Ability to work non-traditional hours, including nights, weekends, and holidays, as necessary.

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