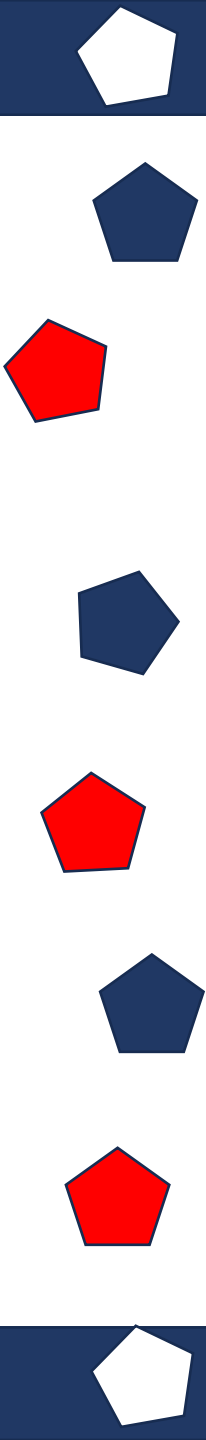




Welcome to the Workshops

9:00 AM-9:55 AM

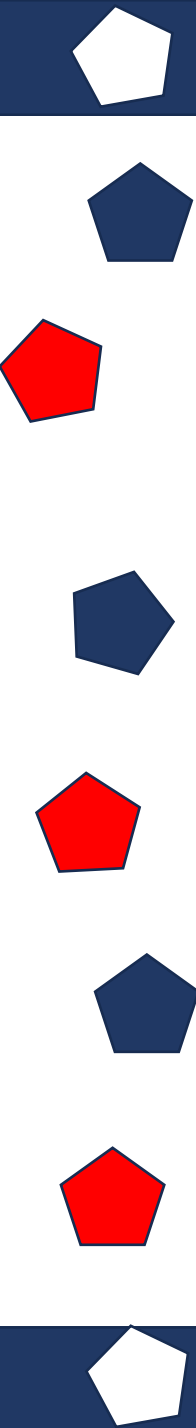
**ROUNDTABLE: What if ISA offered
Administrative Services for hire?**





Angel Hall

**Indiana Soccer
Associate Director**

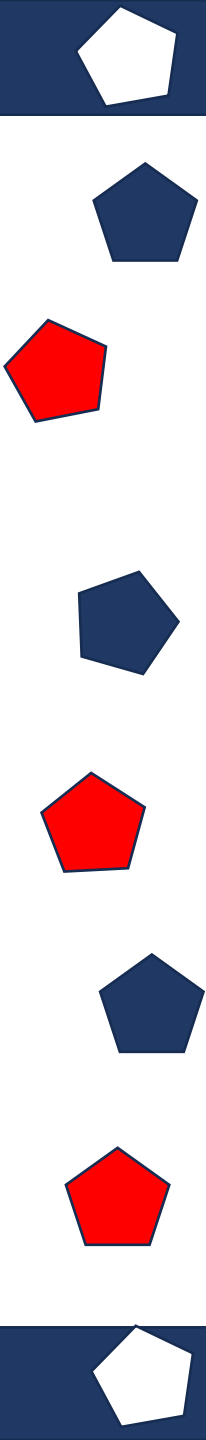




Georgi Emenhiser

Indiana Soccer

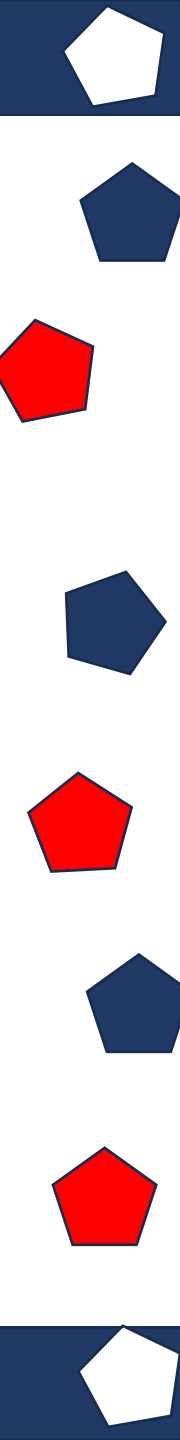
Operations Administrative
Assistant & ODP Administrator





Amber Cremeens

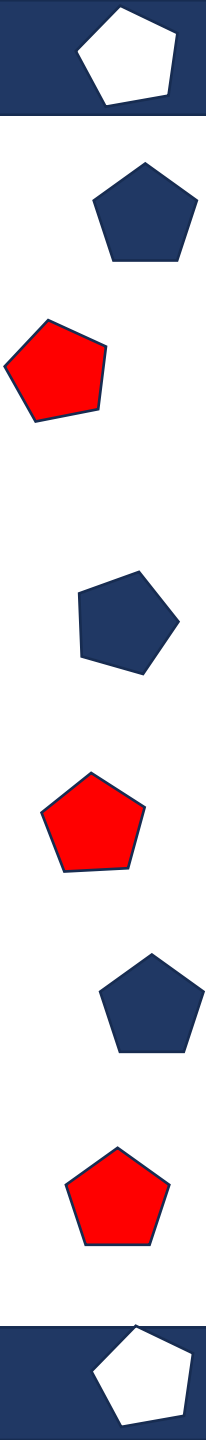
Indiana Soccer
Administrative Assistant





Chris Garlinger

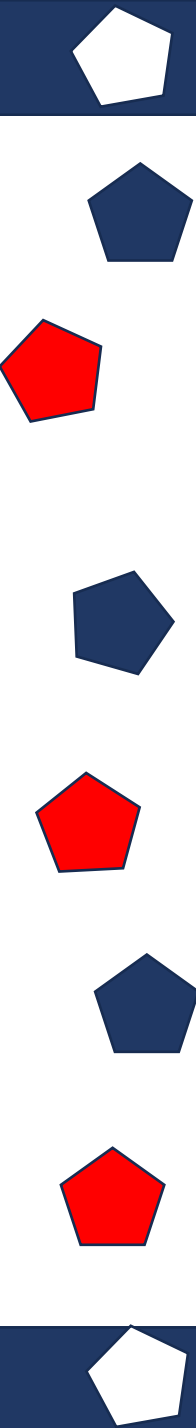
Noblesville United
Board of Directors, Treasurer





Registration

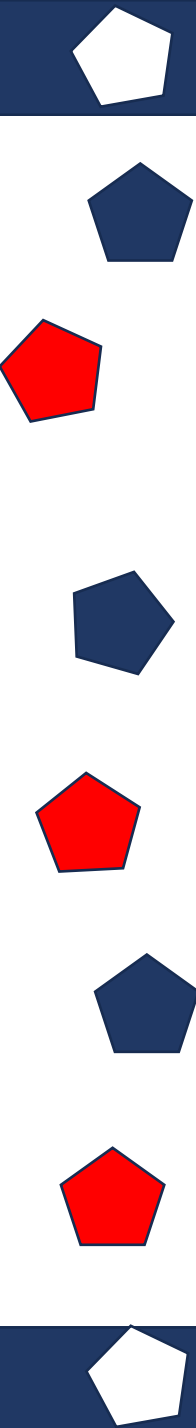
- **Players**
- **Coaches**
- **Managers**





Accounting

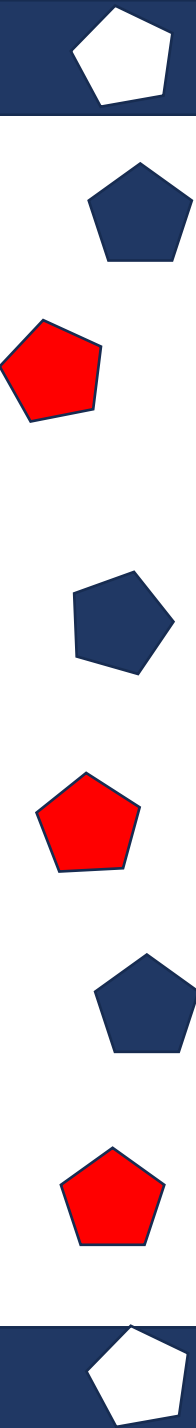
- Receivables
- Payables
- Reporting





Scheduling

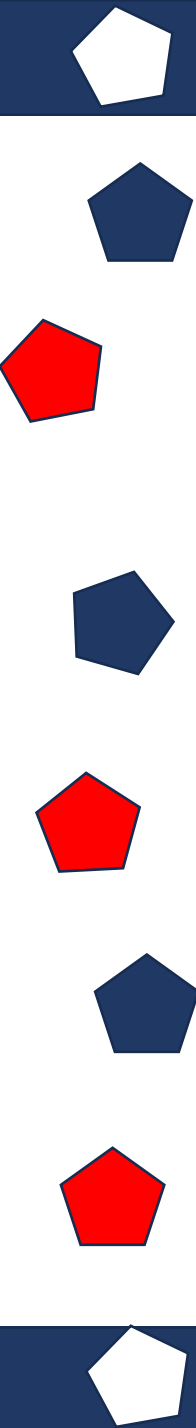
- **Field Schedules**
- **Game Schedules**
- **Referee Scheduling**





Uniforms

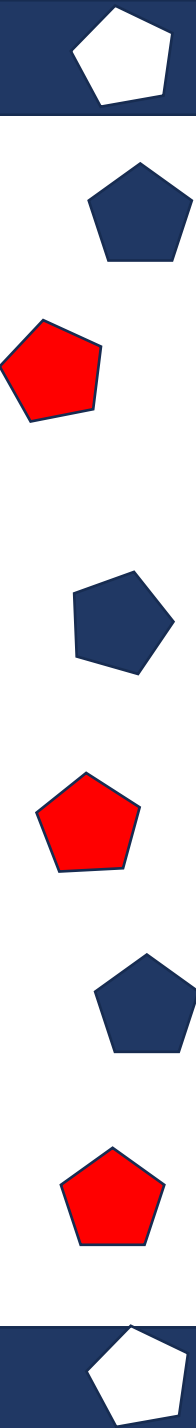
What are your needs?





Communications

- Newsletters
- Website
- Social Media
- Answering Phone
- Email replies





Expectations

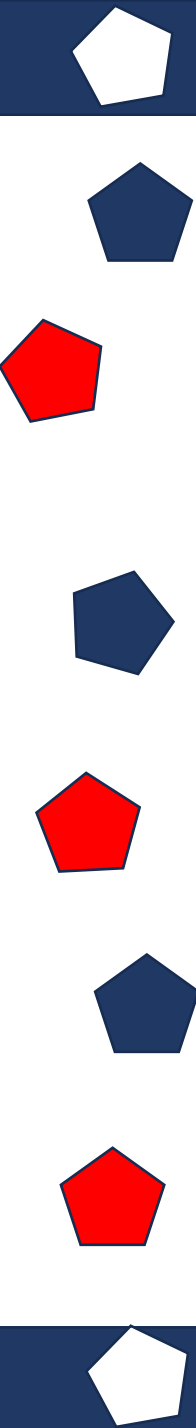
- **Dedicated/Shared Staff member**
- **Available Hours**
- **Detailed/Blanket invoicing**
- **Can/Can't be on-site**
- **Dedicated email address**



Risk Management

- **Manage Compliance:**
- **Background Checks**
- **CSC Heads Up**
- **Safesport**

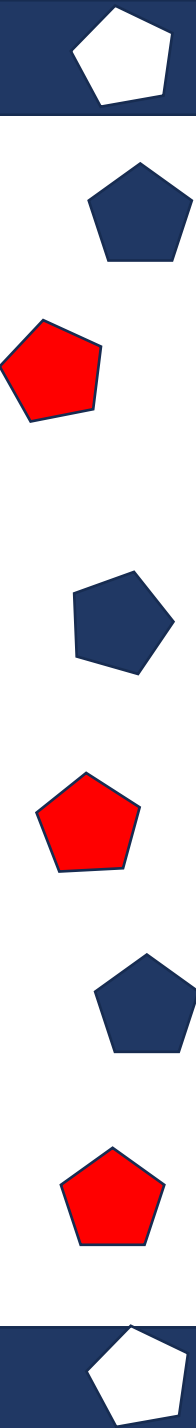
**Administrators, Coaches, Managers,
Board of Directors**





Governance

- **Policies**
- **Documentation**
- **Board Development**

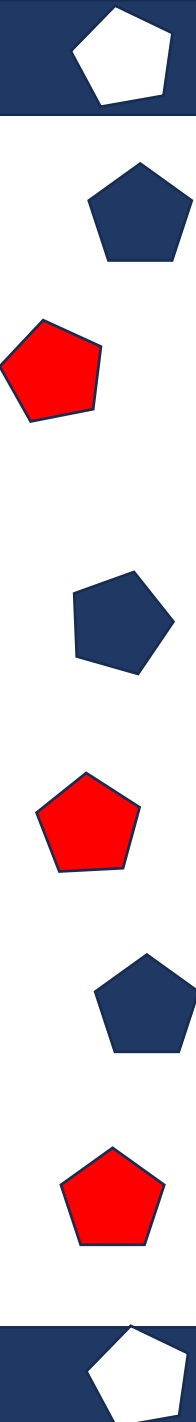




Payments

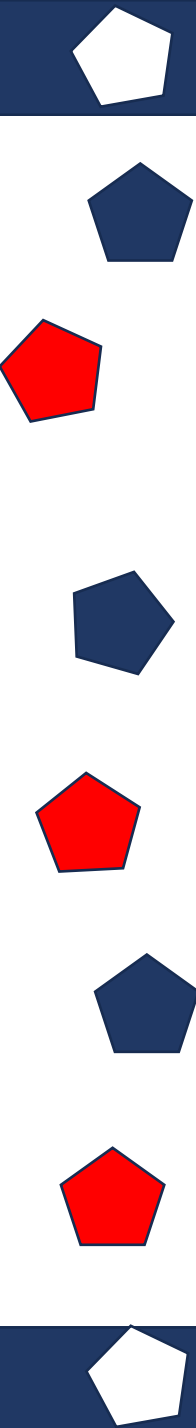
How should ISA bill for the services?

- **By the Service**
- **By the Hour**
- **By the Player**
- **Monthly Fee**



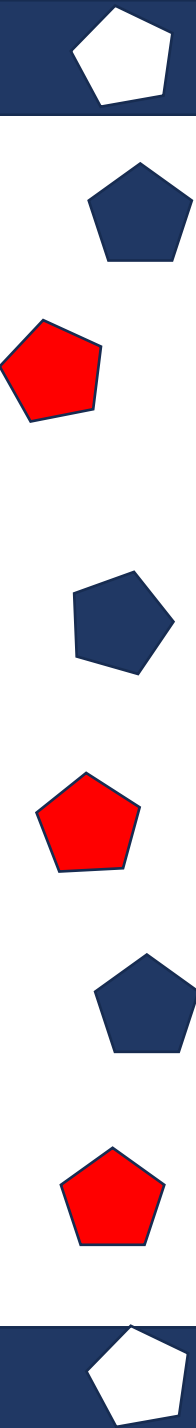


Indiana Soccer Sponsor





Indiana Soccer Sponsor





THANK YOU

