

**MINUTES  
OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
THE INDIANA SOCCER ASSOCIATION  
Saturday, October 7, 9:00 a.m.**

Pursuant to duly delivered notices, a meeting of the Board of Directors of the Indiana Soccer Association (“ISA”) was held on Saturday, October 7, 2023, via an electronic video meeting. Present at the meeting were Directors Alan Brown, A. L. Smith, Jim Nickens, Larry Rowland, Mo Merhoff, David Sherman, and Randy Rompola. The Directors in attendance constituted a majority of the board. Also, in attendance was David Guthrie, executive director of ISA and ex-officio member of the Board. Noting the presence of a quorum, President Brown, called the meeting to order at 9:05 a.m. Each Director present for the meeting had previously been provided a copy of materials to be discussed at the meeting via email.

The Board reviewed the minutes of the Board Meeting held on July 29, 2023. Upon a motion by David Sherman, seconded by Mo Merhoff, the Board unanimously approved the minutes.

Mr. Smith next presented the Treasurer’s Report. Mr. Smith initially noted that the annual audit is presently underway. The audit will be presented to the Board at the December meeting. As for the annual budget, Mr. Smith noted that the Association is one (1) month in with August results and all departments are favorable to budget. Alan asked about a liability on the ISA Balance Sheet. Mr. Smith stated that the liability amount (\$350,000) was booked as a loan from Indiana Sports Properties, and those funds were removed from the Indiana Sports Properties (ISP) checking account and invested with the ISA funds. Additionally, ISA charges a monthly management fee to ISP, and the management fee amount due to ISA reduces the amount of the loan. Mr. Smith noted that the investment advisors would like to meet with the Board in December after the audit review. Upon a motion by David Sherman, seconded by Mo Merhoff, the Treasurer’s Report was unanimously accepted by the Board.

Mr. Guthrie next provided a series of management updates. He noted that the new ISA website is live. Our site was moved to a new USYS (United States Youth Soccer) affiliated NBC platform. US (United States) Soccer is picking up the cost of hosting on the NBC site. He reported the transfer was successful. Mr. Guthrie noted that Adrienne Elizondo has been hired to support ISL (Indiana Soccer League) and is receiving great reviews. Regarding ODP (Olympic Development Program) administration, Mr. Guthrie stated that existing staff will absorb the functions previously provided by the recently retired Joy carter in the short term. He noted that ODP continues to grow. A grant application has been submitted to US Soccer

to solicit funding for the In-School Outreach Initiative. Mr. Guthrie noted that he is meeting with a group in South Bend to review options for a club, e-commerce fulfillment solution.

Mr. Guthrie next reviewed registration trend lines. He noted that, while recreational registrations had been trending downward, renewed efforts by staff have reversed that trend and registrations are again trending upward. Overall, he noted that registration numbers are all good.

He noted that two staff members and two club volunteers attended USYS Learning University which provided good discussion of end of season tournaments in addition to how to get more kids playing soccer. The participation model was discussed. Overall, all attendees were pleased by the event.

Staff recently attended a one-day session that was the culmination of a succession planning project led by a professor from Purdue University. The session addressed how job descriptions should be recorded and how updated job descriptions provide the basis for onboarding and training for replacement personnel. Mr. Guthrie said he expects to have job descriptions updated by the end of November and onboarding documents completed by the end of December. Mr. Brown asked that succession be a topic of the December Board meeting.

Mr. Brown asked about how the staff works together. Mr. Guthrie noted that most work is being done remotely, but staff do conduct staff meetings weekly via zoom and meet at Grand Park sometimes. We have reduced our footprint of leased space at Grand Park. The staff does interact regularly at events (ODP, National League games, tournaments, etc.).

Mr. Brown noted that on the outreach front, a contact was made with Marian University, who provided contacts at various schools interested in participating in the soccer outreach initiative. There is a priest in the Burmese community who is also interested.

The Board went into executive session at 9:59 am which ended at 10:05.

It was noted that the next meeting is set for December 2<sup>nd</sup> and the Annual Meeting will be on March 2<sup>nd</sup> at the Renaissance Inn in Carmel.

With no other business, Mr. Brown adjourned the meeting at 10:07 a.m.

Respectfully submitted,  
Randy Rompola, Secretary  
Indiana Soccer Association, Inc.