

PLEASE EXPLAIN HOW INVOICING WORKS!

WEDNESDAY, DECEMBER 3, 2025 12:30 PM ET

PRESENTED BY:



ANGEL HALL
ASSOCIATE DIRECTOR



GEORGI EMENHISER
OPERATIONS & ODP
ADMINISTRATOR



AMBER CREMEENS
REGISTRAR &
ADMINISTRATIVE ASSISTANT

WHAT TYPE OF INVOICES DOES INDIANA SOCCER CREATE?



Type

Player Registration (youth & adult)

Tournament Only Passes

Club Coach

Team Registration League Fees

Team Registration Cup Fees

League/Cup Fines

Tournament Sanctioning

Miscellaneous (Awards Gala, etc.)



WHEN ARE THESE INVOICES CREATED, WHAT IS THE CYCLE?

| Type | Creation Cycle |
|-----------------------------------|---|
| Player Registration | First of the month for previous months registration activity. * |
| Tournament Only Passes | Day of processing |
| Club Coach | Day of processing |
| Team Registration League Fees | Day of registration |
| Team Registration Cup Fees | Day of registration |
| League/Cup Fines | Day fine is incurred |
| Tournament Sanctioning | Day we process request to sanction |
| Miscellaneous (Awards Gala, etc.) | As they occur |

*Direct Rec registration invoices are created the same day the registration is processed.



WHO IS INVOICED?



| Type | Creation Cycle | Who |
|-----------------------------------|---|------|
| Player Registration | First of the month for previous months registration activity. | Club |
| Tournament Only Passes | Day of processing | Club |
| Club Coach | Day of processing | Club |
| Team Registration League Fees | Day of registration | Team |
| Team Registration Cup Fees | Day of registration | Team |
| League/Cup Fines | Day fine is incurred | Club |
| Tournament Sanctioning | Day we process request to sanction | Club |
| Miscellaneous (Awards Gala, etc.) | As they occur | Club |





WHEN ARE THE INVOICES DUE?

| Type | Creation Cycle | Who | Due Date |
|-----------------------------------|---|------|------------------|
| Player Registration | First of the month for previous months registration activity. | Club | End of the month |
| Tournament Only Passes | Day of processing | Club | End of the month |
| Club Coach | Day of processing | Club | End of the month |
| Team Registration League Fees | Day of registration | Team | Posted due date |
| Team Registration Cup Fees | Day of registration | Team | Posted due date |
| League/Cup Fines | Day fine is incurred | Club | End of the month |
| Tournament Sanctioning | Day we process request to sanction | Club | End of the month |
| Miscellaneous (Awards Gala, etc.) | As they occur | Club | End of the month |




WHERE CAN I FIND CLUB INVOICES?





Payor Accounts



Angel Hall
angel@soccerindiana.org


- Club Performance
- Scheduling
- Archives
- Features
- Billing
 - Overview
 - Accounts
 - Payor Accounts


| Acct # | Due Date | Organization | Category | Invoices | Payments | Balance | |
|--|------------|----------------|-------------------------|------------|----------|----------|--------------------------|
| 8070101 - Indiana Soccer | | Indiana Soccer | Event Fees | \$0.00 | \$0.00 | \$0.00 | Paid Org |
| 1366335 - Indiana Soccer | 2022/01/14 | GotSport | Registration | \$0.00 | \$0.00 | \$0.00 | Paid Org |
| 1366333 - Indiana Soccer | | GotSport | League Registration | \$0.00 | \$0.00 | \$0.00 | Paid Org |
| 1366332 - Indiana Soccer | | GotSport | Tournament Registration | \$0.00 | \$0.00 | \$0.00 | Paid Org |
| 974893 - Indiana Soccer | 2022/09/01 | Indiana Soccer | Registration | \$1,876.45 | \$917.50 | \$958.95 | Due Org |

Help & Support



CLUB INVOICE DETAIL





Angel Hall
angel@soccerindiana.org

Dashboard

Recent Updates

Users

Association

Analytics

Venues

Communications

Club Management

Programs

Account #974893


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Account #974893 - Indiana Soccer

OrganizationIndiana Soccer

Contact NameIndiana Soccer

Accountable typeOrganization

Contact Emailamber@socccerindiana.org

CategoryRegistration

Voucher Code

Payment Method

Change Payment Method

TOTAL BALANCE:
\$958.95

DUE NOW:
\$958.95

Current Account Statement (PDF)

All Invoices (PDF)

Payment Terms

Invoices + New Invoice


Total: \$1,876.45


| <input type="checkbox"/> | ID | Organization | Accountable | Date Due | Description | Auto Pay | Auto Pay Complete | Payment ID | Amount | Created At | Teams/US | |
|--------------------------|----------|----------------|----------------|------------|---|--------------------------|-------------------|------------|--------|------------|----------|-------------|
| <input type="checkbox"/> | 18766346 | Indiana Soccer | Indiana Soccer | 2025/12/02 | Member registrations for 25/26 (3 registrations @ 27.30 per registration) | <input type="checkbox"/> | No | | 81.90 | 12/02/2025 | 3 | \$27.30 PDF |
| <input type="checkbox"/> | 18027811 | Indiana Soccer | Indiana Soccer | 2025/09/02 | Member registrations for 25/26 (2 registrations @ 27.30 per registration) | <input type="checkbox"/> | No | | 54.60 | 09/02/2025 | 2 | \$27.30 PDF |
| <input type="checkbox"/> | 16522290 | Indiana Soccer | Indiana Soccer | 2025/06/18 | Member registrations for 24/25 (2 registrations @ 27.30 per registration) | <input type="checkbox"/> | No | | 54.60 | 06/18/2025 | 2 | \$27.30 PDF |

GotSport



CLUB REGISTRATION INVOICE DETAIL – DEEP DIVE





Angel Hall
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Communications

Club Management

Dashboard

Team Registrations

Forms And Requests

Teams

Players

Managers

Coaches

Rosters

Roster Builder

Registrations

Summary

SummaryDetails

7688 / Member Registrations / Summary

Seasonal Year25/26Submit


Indiana Soccer


Account: Indy Eleven Academy - Registration

| ID | Role Type | Competitive Level | Fee | Total | Billed | Amount Billed | Invoiced | Amount Invoiced | Balance |
|-----------------------------------|-----------|-------------------|---------|-------|--------|---------------|----------|-----------------|------------|
| 326 Does not allow self invoicing | Player | Rec | \$10.25 | 1029 | 1029 | \$10,547.25 | 1029 | \$10,547.25 | \$0.00 (0) |
| 327 Does not allow self invoicing | Player | Rec+ | \$12.25 | 24 | 24 | \$294.00 | 24 | \$294.00 | \$0.00 (0) |
| 367 Does not allow self invoicing | Player | Travel | \$27.30 | 1411 | 1411 | \$38,520.30 | 1411 | \$38,520.30 | \$0.00 (0) |
| 688 Does not allow self invoicing | Player | Travel | \$17.05 | 9 | 9 | \$153.45 | 9 | \$153.45 | \$0.00 (0) |
| 781 Does not allow self invoicing | Player | Rec | \$0.00 | 14 | 14 | \$0.00 | 14 | \$0.00 | \$0.00 (0) |



CLUB REGISTRATION INVOICE DETAIL – DEEPER DIVE





Angel Hall
angel@soccerindiana.org

Communications

Club Management

Dashboard

Team Registrations

Forms And Requests

Teams

Players

Managers

Coaches

Rosters

Roster Builder

Registrations

Support

Member Registrations

SummaryDetails

7688 / Member Registrations

Registrations as:Seasonal YearRegistration Type

IsIsIs

Club25/261 selected

SearchAdd Filter (3)Save SearchClear

Displaying entries 1 - 50 out of 2,685

Bulk ActionsDownload

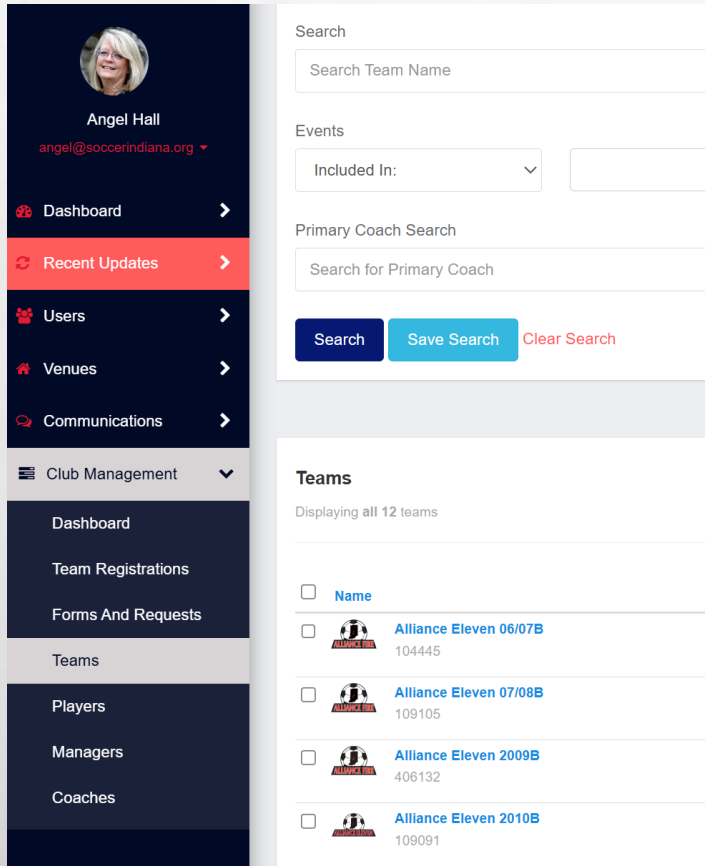
Member Registrations

Displaying member registrations 1 - 50 of 2685 in total

| ID | Member | Organization | Bill To Org | Member Event | Seasonal Year | Team Level | Team | Invoice ID | NDC | Payment ID | Registration Type | Created |
|-----------------------------------|--------|----------------|---------------------|---|---------------|------------|-------------------------|------------|-----|------------|-------------------|------------------|
| <input type="checkbox"/> 26346707 | | Indiana Soccer | Indy Eleven Academy | 2025-2026 Youth Player (Rec, Rec+, Travel) Registration | 25/26 | Travel | Indy Eleven 2017G Red 2 | | ✗ | | player | 2025/12/01 16:37 |
| <input type="checkbox"/> 26346703 | | Indiana Soccer | Indy Eleven Academy | 2025-2026 Youth Player | 25/26 | Travel | Indy Eleven | 18766366 | ✗ | | player | 2025/12/01 16:36 |



WHERE CAN I FIND TEAM INVOICES?



1. CLICK ON CLUB MANAGEMENT
2. CLICK ON TEAMS
3. CLICK ON THE TEAM NAME
4. CLICK ON TEAM REGISTRATIONS TAB
5. CLICK ON THE EVENT IN THE LIST
6. CLICK ON BILLING TAB AND WRITE IT DOWN
7. REPEAT FOR EVERY TEAM



WE HELP WITH TEAM INVOICES!



From: ISL Support <islsupport@soccerindiana.org>
Sent: Thursday, August 28, 2025 8:03 PM
To:
Subject: Fall League Invoice - JCSA

Please mail payment to Indiana Soccer for the following league team entry fees:

Indiana Soccer
19000 Grand Park Blvd. Suite J
Westfield, IN 46074

| | | | | |
|---------------------------|-----|---|-----------------------|----------|
| JCSA United U10 Boys-Coed | U10 | m | 10U Academy | \$150.00 |
| JCSA United U12 Boys-Coed | U12 | m | 2nd/3rd/4th Div (9v9) | \$270.00 |
| | | | | \$420.00 |



PAYMENT OPTIONS:





Indiana Soccer
19000 Grand Park Blvd, Suite J
Westfield, IN 46074




Routing Number: 086300012
Account Number: 112164647



HELP US HELP YOU – PLEASE UPDATE YOUR BILLING CONTACT IN GOTSPORT:





Angel Hall
angel@soccerindiana.org

Dashboard

Recent Updates

Users

Venues

Communications

Club Management

Programs

Scheduling

Staff



Team NameContains

SearchAdd Filter (2)Clear

Bulk ActionsDownload

Staff

Displaying all 3 users

| | Name | Title | Email/UserID | Last Login | Role | Role Status | Mobile Phone Number |
|--------------------------|---|------------------|---|------------------|-------|-------------|---------------------|
| <input type="checkbox"/> |  Wilhoit, Hubert | Academy Director | | 2025/11/25 00:51 | admin | active | |
| <input type="checkbox"/> |  Carlson, Jenny | Registrar | <div>Primary Contact</div> <div>Billing Contact</div> | 2025/12/02 21:09 | admin | active | |



THIS WEEK'S GOAL GETTER MINDFUL MINUTE:

**"If you want to be happy, set a goal that commands your thoughts, liberates your energy, and inspires your hopes."
Andrew Carnegie**

