



# PLEASE EXPLAIN HOW INVOICING WORKS!

WEDNESDAY, DECEMBER 3, 2025 12:30 PM ET

PRESENTED BY:



ANGEL HALL  
ASSOCIATE DIRECTOR



GEORGI EMENHISER  
OPERATIONS & ODP  
ADMINISTRATOR

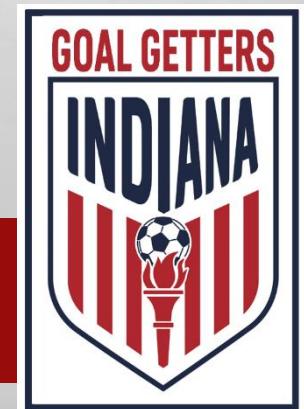


AMBER CREMEENS  
REGISTRAR &  
ADMINISTRATIVE ASSISTANT

# WHAT TYPE OF INVOICES DOES INDIANA SOCCER CREATE?



Type
Player Registration (youth & adult)
Tournament Only Passes
Club Coach
Team Registration League Fees
Team Registration Cup Fees
League/Cup Fines
Tournament Sanctioning
Miscellaneous (Awards Gala, etc.)



## WHEN ARE THESE INVOICES CREATED, WHAT IS THE CYCLE?

Type	Creation Cycle
Player Registration	First of the month for previous months registration activity. *
Tournament Only Passes	Day of processing
Club Coach	Day of processing
Team Registration League Fees	Day of registration
Team Registration Cup Fees	Day of registration
League/Cup Fines	Day fine is incurred
Tournament Sanctioning	Day we process request to sanction
Miscellaneous (Awards Gala, etc.)	As they occur



\*Direct Rec registration invoices are created the same day the registration is processed.



# WHO IS INVOICED?



Type	Creation Cycle	Who
Player Registration	First of the month for previous months registration activity.	Club
Tournament Only Passes	Day of processing	Club
Club Coach	Day of processing	Club
Team Registration League Fees	Day of registration	Team
Team Registration Cup Fees	Day of registration	Team
League/Cup Fines	Day fine is incurred	Club
Tournament Sanctioning	Day we process request to sanction	Club
Miscellaneous (Awards Gala, etc.)	As they occur	Club



## WHEN ARE THE INVOICES DUE?

Type	Creation Cycle	Who	Due Date
Player Registration	First of the month for previous months registration activity.	Club	End of the month
Tournament Only Passes	Day of processing	Club	End of the month
Club Coach	Day of processing	Club	End of the month
Team Registration League Fees	Day of registration	Team	Posted due date
Team Registration Cup Fees	Day of registration	Team	Posted due date
League/Cup Fines	Day fine is incurred	Club	End of the month
Tournament Sanctioning	Day we process request to sanction	Club	End of the month
Miscellaneous (Awards Gala, etc.)	As they occur	Club	End of the month



# WHERE CAN I FIND CLUB INVOICES?



Payor Accounts

Angel Hall  
angel@soccerindiana.org

Club Performance

Scheduling

Archives

Features

Billing

Overview

Accounts

Payor Accounts

Help & Support

Indiana Soccer

Indiana Soccer

Indiana Soccer

Indiana Soccer

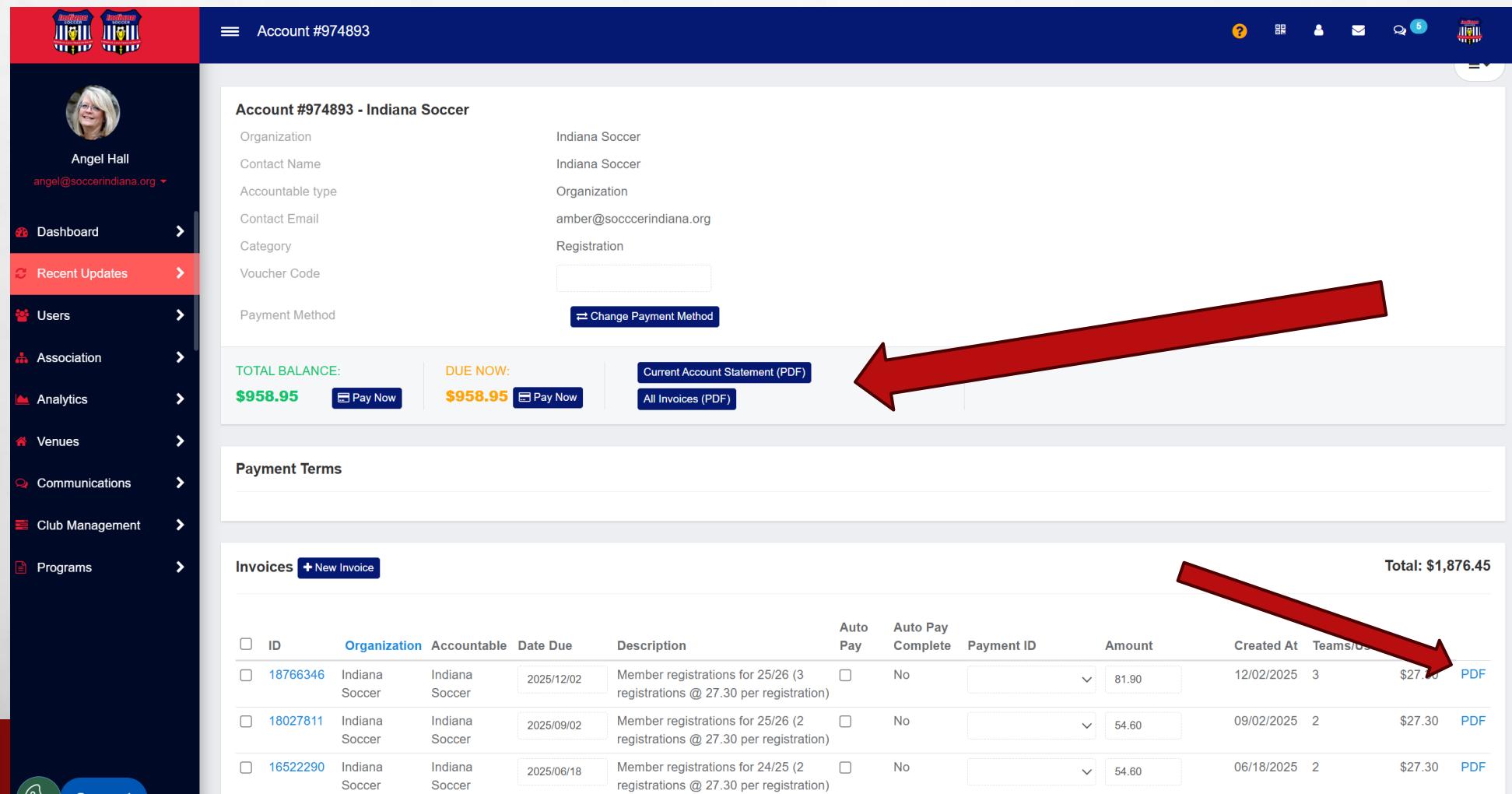
Indiana Soccer

Indiana Soccer

Acct #	Due Date	Organization	Category	Invoices	Payments	Balance	
8070101 - Indiana Soccer		Indiana Soccer	Event Fees	\$0.00	\$0.00	\$0.00	Paid Org
1366335 - Indiana Soccer	2022/01/14	GotSport	Registration	\$0.00	\$0.00	\$0.00	Paid Org
1366333 - Indiana Soccer		GotSport	League Registration	\$0.00	\$0.00	\$0.00	Paid Org
1366332 - Indiana Soccer		GotSport	Tournament Registration	\$0.00	\$0.00	\$0.00	Paid Org
974893 - Indiana Soccer	2022/09/01	Indiana Soccer	Registration	\$1,876.45	\$917.50	\$958.95	Due Org

GOAL GETTERS  
INDIANA

# CLUB INVOICE DETAIL



Account #974893

Account #974893 - Indiana Soccer

Organization: Indiana Soccer  
Contact Name: Indiana Soccer  
Accountable type: Organization  
Contact Email: amber@soccerindiana.org  
Category: Registration  
Voucher Code:   
Payment Method: [Change Payment Method](#)

**TOTAL BALANCE:** **\$958.95** [Pay Now](#)    **DUE NOW:** **\$958.95** [Pay Now](#)    [Current Account Statement \(PDF\)](#)    [All Invoices \(PDF\)](#)

**Payment Terms**

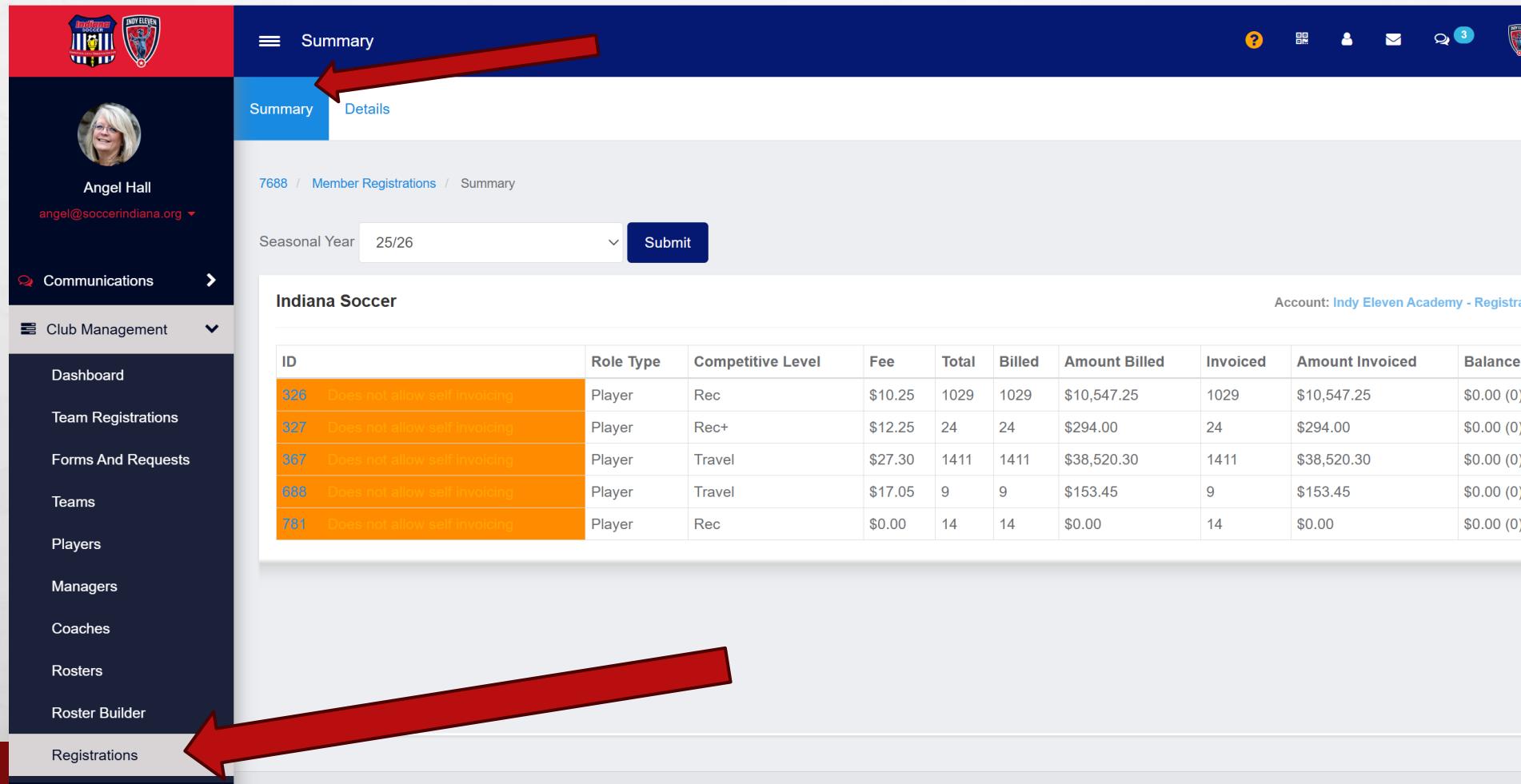
**Invoices** [+ New Invoice](#)

ID	Organization	Accountable	Date Due	Description	Auto Pay	Auto Pay Complete	Payment ID	Amount	Created At	Teams/OS	Total: \$1,876.45
18766346	Indiana Soccer	Indiana Soccer	2025/12/02	Member registrations for 25/26 (3 registrations @ 27.30 per registration)	<input type="checkbox"/>	No	<input type="text"/>	81.90	12/02/2025	3	\$27.30
18027811	Indiana Soccer	Indiana Soccer	2025/09/02	Member registrations for 25/26 (2 registrations @ 27.30 per registration)	<input type="checkbox"/>	No	<input type="text"/>	54.60	09/02/2025	2	\$27.30
16522290	Indiana Soccer	Indiana Soccer	2025/06/18	Member registrations for 24/25 (2 registrations @ 27.30 per registration)	<input type="checkbox"/>	No	<input type="text"/>	54.60	06/18/2025	2	\$27.30

GotSport



# CLUB REGISTRATION INVOICE DETAIL – DEEP DIVE



Indiana Soccer

7688 / Member Registrations / Summary

Seasonal Year: 25/26

Submit

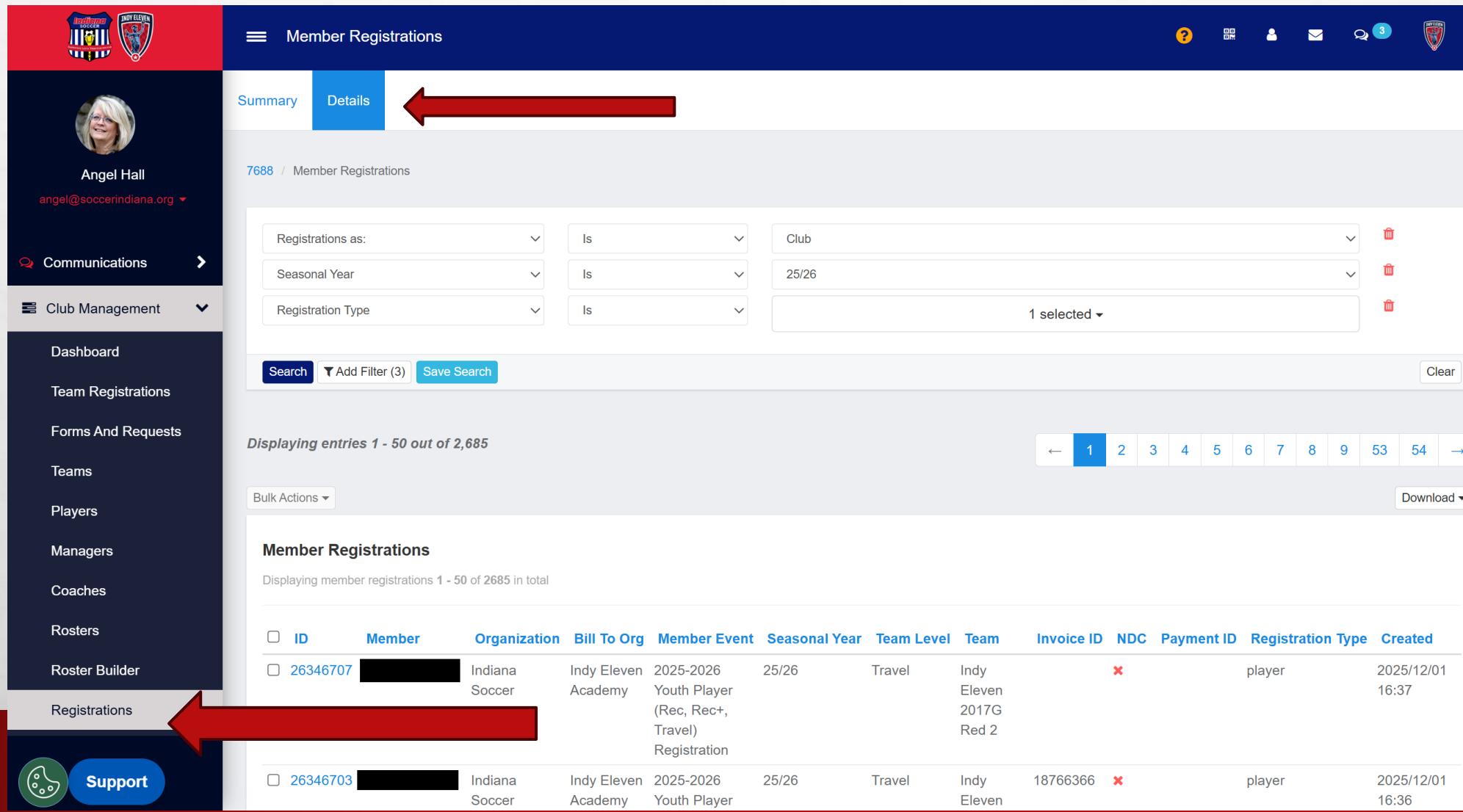
Account: Indy Eleven Academy - Registration

ID	Role Type	Competitive Level	Fee	Total	Billed	Amount Billed	Invoiced	Amount Invoiced	Balance
326	Player	Rec	\$10.25	1029	1029	\$10,547.25	1029	\$10,547.25	\$0.00 (0)
327	Player	Rec+	\$12.25	24	24	\$294.00	24	\$294.00	\$0.00 (0)
367	Player	Travel	\$27.30	1411	1411	\$38,520.30	1411	\$38,520.30	\$0.00 (0)
688	Player	Travel	\$17.05	9	9	\$153.45	9	\$153.45	\$0.00 (0)
781	Player	Rec	\$0.00	14	14	\$0.00	14	\$0.00	\$0.00 (0)

GotSport



# CLUB REGISTRATION INVOICE DETAIL – DEEPER DIVE



The screenshot shows a club registration invoice detail page. A red arrow points to the 'Details' tab in the top navigation bar. Another red arrow points to the 'Registrations' section in the left sidebar.

**Member Registrations**

**Summary** **Details** 

7688 / Member Registrations

Registrations as: Is Club 25/26 1 selected

Seasonal Year: Is 25/26

Registration Type: Is

Search | Add Filter (3) | Save Search | Clear

Displaying entries 1 - 50 out of 2,685

← 1 2 3 4 5 6 7 8 9 53 54 →

Bulk Actions | Download

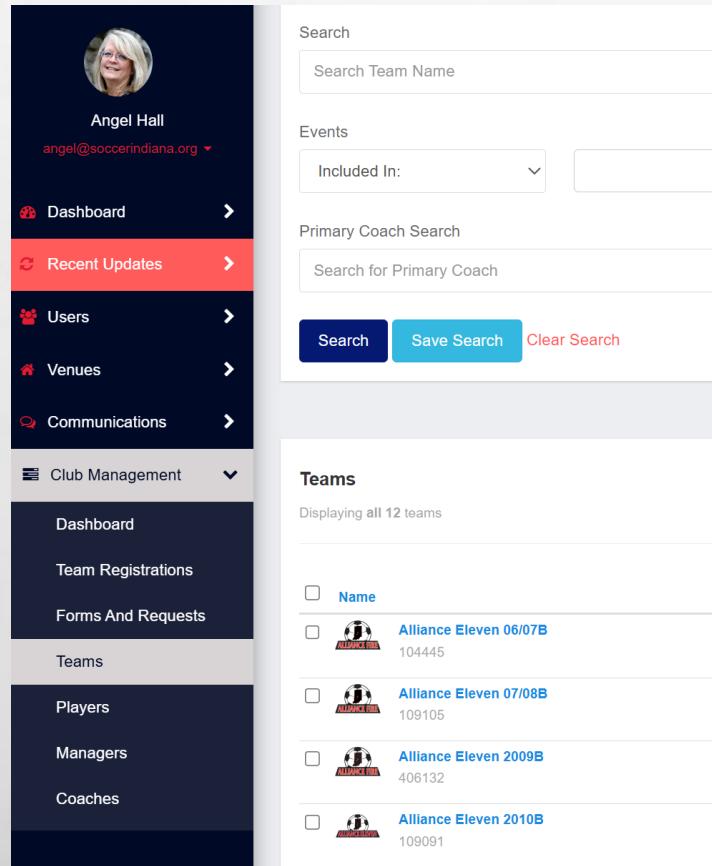
**Member Registrations**

Displaying member registrations 1 - 50 of 2685 in total

<input type="checkbox"/>	ID	Member	Organization	Bill To Org	Member Event	Seasonal Year	Team Level	Team	Invoice ID	NDC	Payment ID	Registration Type	Created
<input type="checkbox"/>	26346707	[REDACTED]	Indiana Soccer	Indy Eleven Academy	2025-2026 Youth Player (Rec, Rec+, Travel) Registration	25/26	Travel	Indy Eleven 2017G Red 2				player	2025/12/01 16:37
<input type="checkbox"/>	26346703	[REDACTED]	Indiana Soccer	Indy Eleven Academy	2025-2026 Youth Player	25/26	Travel	Indy Eleven	18766366			player	2025/12/01 16:36



## WHERE CAN I FIND TEAM INVOICES?

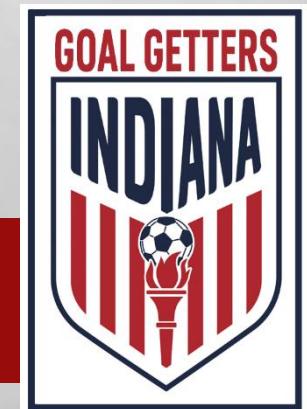


The screenshot shows the GotSport Club Management interface. The left sidebar has a dark background with a user profile picture and the name 'Angel Hall' and email 'angel@soccerindiana.org'. The sidebar includes links for Dashboard, Recent Updates (highlighted in red), Users, Venues, Communications, Club Management (highlighted in red), and sub-links for Dashboard, Team Registrations, Forms And Requests, Teams, Players, Managers, and Coaches. The main content area has a light background. It features a search bar for 'Search Team Name' and an 'Events' section with a dropdown for 'Included In'. Below that is a 'Primary Coach Search' section with a search bar and buttons for 'Search', 'Save Search', and 'Clear Search'. The main list is titled 'Teams' and displays 'Displaying all 12 teams'. It includes a column for checkboxes and a column for team names and IDs, showing five entries for 'Alliance Eleven' teams.

	Name	ID
<input type="checkbox"/>	Alliance Eleven 06/07B	104445
<input type="checkbox"/>	Alliance Eleven 07/08B	109105
<input type="checkbox"/>	Alliance Eleven 2009B	406132
<input type="checkbox"/>	Alliance Eleven 2010B	109091



- 1. CLICK ON CLUB MANAGEMENT**
- 2. CLICK ON TEAMS**
- 3. CLICK ON THE TEAM NAME**
- 4. CLICK ON TEAM REGISTRATIONS TAB**
- 5. CLICK ON THE EVENT IN THE LIST**
- 6. CLICK ON BILLING TAB AND WRITE IT DOWN**
- 7. REPEAT FOR EVERY TEAM**



# WE HELP WITH TEAM INVOICES!



**From:** ISL Support <islsupport@soccerindiana.org>  
**Sent:** Thursday, August 28, 2025 8:03 PM  
**To:**  
**Subject:** Fall League Invoice - JCSA

Please mail payment to Indiana Soccer for the following league team entry fees:

Indiana Soccer  
19000 Grand Park Blvd. Suite J  
Westfield, IN 46074

JCSA United U10 Boys-Coed	U10	m	10U Academy	\$150.00
JCSA United U12 Boys-Coed	U12	m	2nd/3rd/4th Div (9v9)	\$270.00
				\$420.00



## PAYMENT OPTIONS:

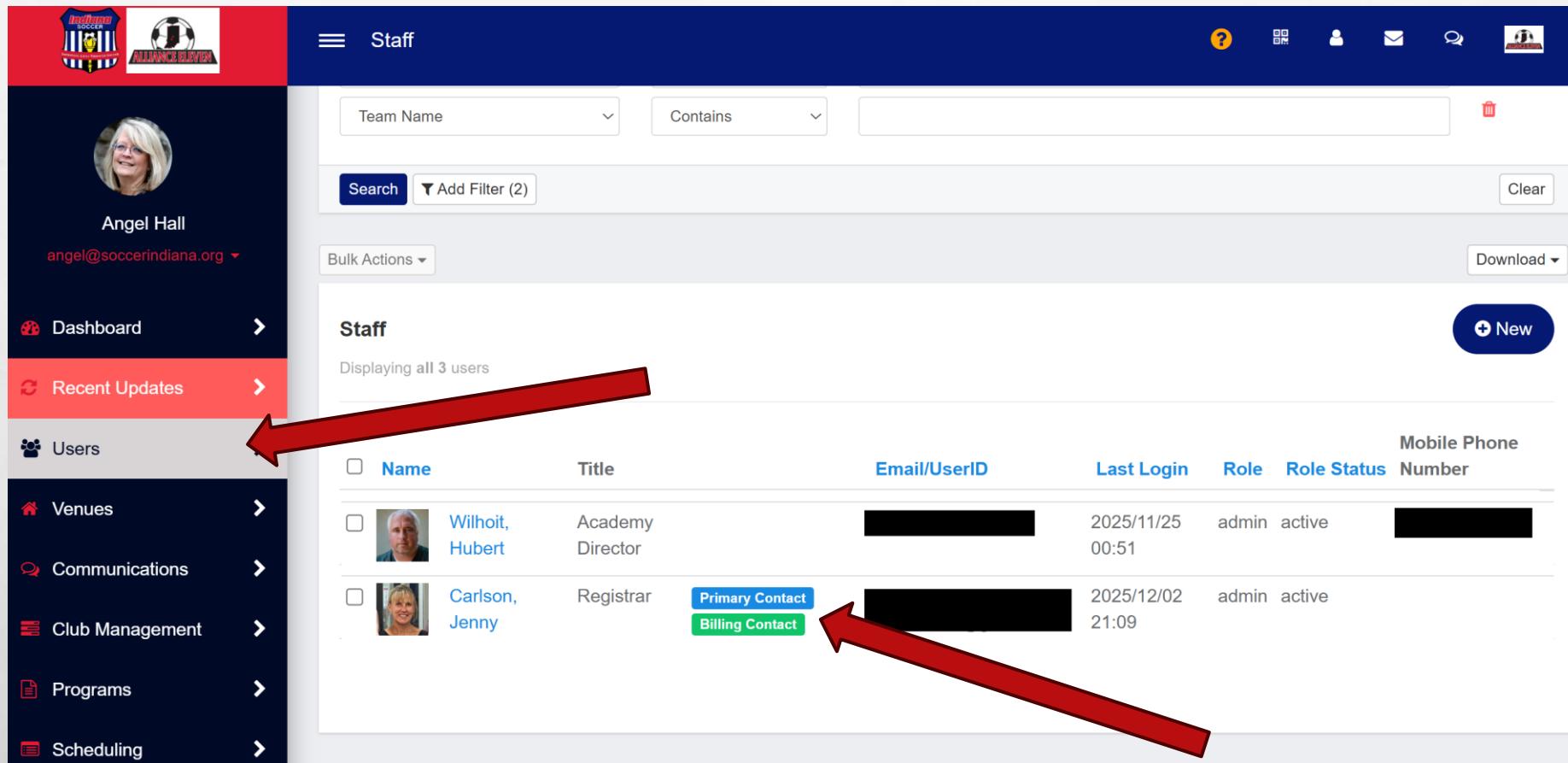


Indiana Soccer  
19000 Grand Park Blvd, Suite J  
Westfield, IN 46074

Routing Number: 086300012  
Account Number: 112164647



# HELP US HELP YOU – PLEASE UPDATE YOUR BILLING CONTACT IN GOTSPORT:



The screenshot shows the Gotsport software interface. On the left is a sidebar with various icons and labels: Indiana, Alliance Eleven, Dashboard, Recent Updates (highlighted with a red arrow), Users, Venues, Communications, Club Management, Programs, and Scheduling. The main area is titled 'Staff' and shows a list of users. The columns are: Name, Title, Email/UserID, Last Login, Role, Role Status, and Mobile Phone Number. There are three users listed: Wilhoit, Hubert (Academy Director) and Carlson, Jenny (Registrar). For Carlson, Jenny, there are two buttons: 'Primary Contact' (blue) and 'Billing Contact' (green). A red arrow points to the 'Billing Contact' button for Carlson, Jenny.

Name	Title	Email/UserID	Last Login	Role	Role Status	Mobile Phone Number
Wilhoit, Hubert	Academy Director	[REDACTED]	2025/11/25 00:51	admin	active	[REDACTED]
Carlson, Jenny	Registrar	[REDACTED]	2025/12/02 21:09	admin	active	[REDACTED]



# THIS WEEK'S GOAL GETTER MINDFUL MINUTE:

**"If you want to be happy, set a goal that commands your thoughts, liberates your energy, and inspires your hopes."**

**Andrew Carnegie**

